Greeting JKC Families!

Praise God for a blessed summer! We hope you all had a restful and rejuvenating break and are ready to jump into a new year of learning, making friends, discovery, creativity, kindness and more!

As most of you are aware, our JKC group of students will be joining our GDC 4 classroom this school year due to low registration. So far, we only have 7 JKC students but they will maintain their JKC hours and days of operation and the JKC monthly fee will apply.

As we begin the new school year, please take a moment to read our updated ***Parent Handbook*.** The index will highlight which policies have been revised or updated. If you have any questions or need clarification, don't hesitate to reach out—we're always happy to help!

2026-2027 STAFF & PROGRAM OVERVIEW

Christian organizations have a unique task and function based on a foundational understanding of Biblical implications for teaching and learning. Our JKC teachers are not only certified (ECE) Early Childhood Educators and (ECE-A) Early Childhood Educator Assistants as required by Childcare Licensing Authorities, but are also dedicated and committed Christian educators who adhere to BCCA's statement of faith and strive to provide students with the best care, support and education. Each teacher also holds a valid first aid certificate and has undergone a criminal record check.

PROGRAM Junior Kindergarten Care (JKC)
AGE GROUP for children 2.5 to 5 years old
LICENSED SPACES 24 including GDC
TEACHER : STUDENT RATIO 1:8

HOURS
(MON to THU) 8:30am – 3:00pm
(FRI) 8:30am – 12:35pm
DOORS OPEN 8:15am

GROUP	CLASSROOM	TEACHERS	EMAIL ADDRESS
GDC 4 / JKC	PORTABLE 5000	Ms. Elisha – Supervisor Ms. Eunice Ms. Noushin Ms. Monica Ms. Erika	kcsupervisors@bccaschool.ca eunice@bccaschool.ca noushin@bccaschool.ca monica@bccaschool.ca erika@bccaschool.ca

CALENDAR The JKC program runs SEP to JUN and follows the BCCA elementary school calendar and share the same holidays, Winter/Summer break, Pro-D days, early closures, and other non-instructional days.

IMPORTANT CONTACTS

Our GDC/JKC team members are happy to help and address any concerns about your child or our program, and the supervisor is available at any time to address any serious/ongoing concerns or challenges your child may be having at our center.

For more specific questions, these contacts will come in handy…

ACCOUNTING	Ms. Su Vericherla and team	|	kcaccounting@bccaschool.ca
STUDENT RECORDS	Ms. Angela Jin and team	|	kcoffice@bccaschool.ca
OTHER CONCERNS	Ms. Theresa Lee	|	kidsclub@bccaschool.ca

CLASS LISTS 2026-2027

● The class lists will be emailed to both parents/guardians. Even as we forward you the latest class lists, please be aware that there may be some last minute changes as students and families settle into their routine and schedules. In the event of any withdrawals after the start of our school year, there may potentially be new students joining later as well.
● Even as we assign a team of staff to each group, there may be occasions when a staff will need to switch between programs in the event of other absences due to vacation, illness, etc. in order to maintain the teacher to student ratios at all times.

FIRST DAY OF SCHOOL

● DAY ONE (TUE, SEP 8) ALL the JKC students will be dismissed at 11:00am.

Parents may leave after settling your child in the class but please assign someone to be on standby to pick your child up in case of higher than usual anxiety for the first week of school. Our staff will ensure that they spend as much one-on-one time as possible with each new child, however, if a child continues with high anxiety, we will call the parent to have him/her picked up. Thank you for ensuring that your child has a positive first week experience at our Centre

TRAFFIC PROCEDURE REMINDERS

● During school times we recommend families to avoid the peak hours of 8:10 – 8:40am and 2:45 – 3:15pm (Fridays: 12:15 – 12:45pm). Families needing to drop-off and pick up during these times can park on Lincoln or side streets such as Killarney, etc. and walk to our facility.
● JKC families, please use the main parking lot for your Drop-off and Pick-up and try to avoid peak hours. This space is shared also with BCCA KG families and is available on a first-come basis. You may need to loop around if there are no spots available the first time.
● Families are not allowed to drive around our school building at all.
● PARKING OR STANDING IS PERMITTED IN DESIGNATED AREAS ONLY.

EARLY DROP-OFF and LATE PICK-UP FEE

Please be punctual in dropping off and picking up your child. If your child is not collected at the end of his or her scheduled program time, there will be an additional charge of $1.00 per minute for each additional minute as agreed upon in the registration form. The same applies to students who are dropped off earlier than their program start-time. their program start-time.

PROCARE & MESSAGING

Please read the notice on how to sign-up for your **Procare** account IF not done so already. Please email kcoffice@bccaschool.ca in case you have any issues or challenges. We will be using Procare for our daily communication, notices and reminders, so please ensure that at least one parent has a valid account.

STATUTORY HOLIDAYS & ANNUAL CLOSURES

Our center is closed on ALL statutory holidays as well as Easter Monday and ***TWO*** weeks of Winter Break as follows:

SEP 07	Labour Day
SEP 30	Truth & Reconciliation Day
OCT 12	Thanksgiving Day
NOV 11	Remembrance Day
DEC 21 – 31 DEC 2026	Winter Break (2 weeks' annual closure)
JAN 01 2027	New Year Day
FEB 15	BC Family Day
MAR 26	Good Friday
MAR 29	Easter Monday
MAY 24	Victoria Day

JKC CLOSURES

JKC follows the closures of BCCA and currently the calendar shows the following dates (SEP-JUN) *but it is subject to change without notice. We* will recheck closer to the date and update you. Reminders will also be posted in Procare on a weekly basis.

SEP 08	First day of school - Early Dismissal at 10:15am
SEP 30	Truth & Reconciliation Day
OCT 09	Pro-D day
OCT 12	Thanksgiving Day
OCT 30	Pro-D day
NOV 11	Remembrance Day
NOV 27	Non-Instructional day
DEC 21 – 31 DEC 2026	Winter Break
JAN 01 2027	New Year Day
FEB 15	BC Family Day
MAR 05	Non-Instructional day
MAR 15 – 25	Spring Break
MAR 26	Good Friday
MAR 29	Easter Monday
APR 07	Non-Instructional day
APR 26	Pro-D day
MAY 24	Victoria Day
JUN 23	Last day of school – Early Dismissal @ 11:15am

UNEXPECTED CLOSURES

On snow days and/or other unexpected emergencies when BC Christian Academy is closed, BCCA Kids Club Centre may be closed as well. Notifications will be sent out to families as soon as possible via Procare. For information on snow days please check the BC Christian Academy homepage at www.bcchristianacademy.ca.

We are thankful for each unique child and family that God has sent to our center and are looking forward to an awesome year together! Please do not hesitate to contact your child's teachers or the supervisor, if you have any questions or concerns. Your ongoing support, prayers and cooperation are truly appreciated. Thank you!

I will give them an undivided heart and put a new spirit in them; I will remove from them their heart of stone and give them a heart of flesh. **Ezekiel 11:19**