



BC CHRISTIAN ACADEMY

CHRIST | COMMUNITY | COMPASSION

BCCA NEW STUDENT PROBATION POLICY

Effective Date: January 2026

Review Date: January 2027

Purpose

BCCA is a Christ-centred learning community that values a strong and prayerful partnership between home and school (Amos 3:3). The **New Student Probation Policy** establishes a structured period of adjustment and discernment for every student newly entering BCCA.

This policy applies to all **recently enrolled students**, including:

- those enrolling at BCCA for the first time, and
- those returning to BCCA after attending another school for any length of time.

The **90-day probationary period** provides an intentional time for both the school and the family to prayerfully determine whether BCCA is the right academic, spiritual, and relational fit for the student and family (Philippians 2:1-4). It ensures that expectations outlined in the Parent & Student Handbook are clearly communicated, mutually understood, and actively upheld.

Duration

- The probation period lasts **90 calendar days** from the student's first day of attendance.
- During this time, the student and family are considered to have **provisional enrolment**.

Check-In and Communication

- The school will conduct **at least one formal check-in** at approximately the **45-day mark**.
- This meeting will include parents/guardians, the student (as appropriate), and relevant school staff.
- Discussion topics may include:
 - Academic adjustment and effort
 - Behavioural conduct and community life
 - Social and emotional adjustment

bcchristianacademy.ca | office@bccaschool.ca

Elementary School Campus | 1019 Fernwood Ave. Port Coquitlam BC V3B 5A8 | 604.941.8426

Middle School Campus | 2329 Fremont Connector Port Coquitlam V3B 0M3 | 778.819.6620

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- Home-school communication and partnership
- Any concerns requiring additional support

Evaluation Criteria

During the probation period, the school will evaluate the student and family using the expectations described in:

- The Parent & Student Handbook
- The Code of Conduct documents for students and parents
- The Behaviour & Discipline Guidelines
- Attendance and communication expectations
- The Statement of Faith

These documents define the standards for academic effort, behavioural conduct, communication, respect, cooperation, and alignment with BCCA's mission and values.

Outcomes at the End of 90 Days

1. Successful Completion

- If the student demonstrates satisfactory adjustment in accordance with Handbook expectations, they will transition from provisional to full participation in the BCCA community, with all rights and responsibilities in place.

2. Non-Continuation

- If BCCA is not the right fit academically, behaviourally, or philosophically, either the school or the family may choose to end the enrolment.
- This decision will be made respectfully and without animosity, ensuring the student's needs are prioritized.

Support Plan Clause

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If concerns arise during the probation period, the school may or may not implement a Short-Term Support Plan, which may include:

- Behavioural goals
- Academic supports
- Mentor check-ins
- Formal communication expectations
- A follow-up review date

This plan is designed to give the student and family every reasonable opportunity to succeed.

Appeal Process

If the outcome of the probation period is non-continuation, parents may request through the school office to have:

- A follow-up meeting with the **Principal**, and
- If needed, a further meeting with the **Head Principal**

Final decisions rest with the school, but this process ensures clarity, fairness, and respect.

Reference to School Policies

During the probation period, families must demonstrate alignment with:

- The Parent & Student Handbook
- The Code of Conduct
- The Statement of Faith
- Attendance and communication expectations
- Behavioural standards rooted in Christian discipleship

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Spirit of Partnership

This policy reflects the truth that Christian education is a shared partnership between home, school, and church. Probation is not punitive; it is a time of relationship-building, observation, support, and mutual discernment.

Our hope is that every student will flourish academically, socially, and spiritually as they grow "in wisdom and stature, and in favour with God and man."

Confidentiality Statement

All conversations, check-ins, documentation, and decisions connected to the probation period remain strictly confidential, handled in accordance with PIPPA and monitored by BCCA's Privacy Officer, Dr. Christian Klaue. All documentation will be stored securely and used only for the purposes of supporting the student and family.



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Scripture (Full-text) Appendix

Partnership & Unity

Amos 3:3

"Do two walk together, unless they have agreed to meet?"

Philippians 2:1-4

"So if there is any encouragement in Christ, any comfort from love, any participation in the Spirit, any affection and sympathy, complete my joy by being of the same mind, having the same love, being in full accord and of one mind. Do nothing from selfish ambition or conceit, but in humility count others more significant than yourselves. Let each of you look not only to his own interests, but also to the interests of others."

1 Corinthians 1:10

"I appeal to you, brothers, by the name of our Lord Jesus Christ, that all of you agree, and that there be no divisions among you, but that you be united in the same mind and the same judgment."

Discipleship & Growth

Proverbs 22:6

"Train up a child in the way he should go; even when he is old he will not depart from it."

Luke 2:52

"And Jesus increased in wisdom and in stature and in favour with God and man."

Hebrews 12:11

"For the moment all discipline seems painful rather than pleasant, but later it yields the peaceful fruit of righteousness to those who have been trained by it."

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Community Standards & Conduct

Ephesians 4:1–3

“I, therefore, a prisoner for the Lord, urge you to walk in a manner worthy of the calling to which you have been called, with all humility and gentleness, with patience, bearing with one another in love, eager to maintain the unity of the Spirit in the bond of peace.”

Colossians 3:12–17

“Put on, then, as God's chosen ones, holy and beloved, compassionate hearts, kindness, humility, meekness, and patience, bearing with one another... And whatever you do, in word or deed, do everything in the name of the Lord Jesus.”

Galatians 5:22–23

“But the fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, self-control; against such things there is no law.”

Mutual Accountability

Matthew 18:15–17

“If your brother sins against you, go and tell him his fault, between you and him alone... If he refuses to listen even to the church, let him be to you as a Gentile and a tax collector.”

Proverbs 27:17

“Iron sharpens iron, and one man sharpens another.”

Galatians 6:1–2

“Brothers, if anyone is caught in any transgression, you who are spiritual should restore him in a spirit of gentleness... Bear one another's burdens, and so fulfil the law of Christ.”

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Discernment

James 1:5

"If any of you lacks wisdom, let him ask God, who gives generously to all without reproach, and it will be given him."

Romans 12:2

"Do not be conformed to this world, but be transformed by the renewal of your mind... that by testing you may discern what is the will of God."

Commitment & Covenant

Joshua 24:15

"Choose this day whom you will serve... But as for me and my house, we will serve the LORD."

Psalm 127:1

"Unless the LORD builds the house, those who build it labour in vain. Unless the LORD watches over the city, the watchman stays awake in vain."

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