






WELCOME BACK TO



Welcome Letter from
Kids Club Director
Mrs. Theresa Lee






August 2025

Greetings to all our new and returning Kids Club Families!

Welcome back to a brand-new school year at Kids Club! We hope you had a restful and enjoyable summer and are feeling refreshed, recharged, and ready for another exciting year of learning, growth, and building precious memories together.

Our first day of school back is Tuesday, September 2nd and as we begin the 2025-2026 school year, we are looking forward to:

- Reconnecting with returning students and welcoming new faces
 - Building a safe, respectful, and inclusive community
 - Exploring engaging lessons, creative projects, and new learning opportunities
 - Continuing to support each student in reaching their fullest potential
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Thank you for your continued support of our Centre as we focus on developing strong programs where your children feel safe, loved, and appreciated. Please take some time to go through all the following notices and reminders and feel free to connect with us if you have any questions!

BACK TO SCHOOL ICE CREAM SOCIAL

Please bring the whole family and join us for a special ice cream treat from 11am onwards.

This is a great opportunity to meet other parents and a starting point towards establishing strong bonds and friendships.

Everyone is welcome but please be sure to inform your child's teacher if you are unable to join in and they will make sure to bring your child's ice cream to them in the classroom.



BC CHRISTIAN ACADEMY
SY 2025-2026
BACK TO SCHOOL

COME AND JOIN US FOR A SWEET
ICE CREAM SOCIAL
TO WELCOME THE SCHOOL YEAR 2025-26!
TUESDAY | SEPTEMBER 2 | 11 AM

- FW PoCo - Kids Club & Elementary (K-Gr 4)
- Fremont Riverside - Middle School (Gr 5-8)
- CW Coquitlam - High School (Gr 9-12)

@bcchristianacademy.ca



Thank you for taking this seriously and for all your efforts in keeping our children, staff and families safe!

SAFE DRIVING & INFRACTION TICKETS

The speed limit is 30 km as you drive onto Lincoln Ave and 5 km as you drive on to the school/daycare property.

We have had highly concerned teachers, parents and neighbours, witness speeding drivers and numerous 'near misses', both around the neighbourhood AND at Kids Club drop off/pick up areas on the West driveway and in front of portable 7000.

Please refer to the [SAFE DRIVING NOTICE](#) with the map and violation tracker. Please be sure to inform your alternative pick up persons of these protocols ahead of time.



UPDATED PARENT'S HANDBOOK

We are pleased to inform you that the updated Parent Handbook for the 2025–2026 school year is now available.

The handbook includes important information and details on Kids Club policies and procedures, attendance and communication guidelines, health and safety protocols.

✦ Please take a few moments to read through the updated handbook carefully, as it contains essential updates that all families are expected to be aware of and follow. The revisions and updates are marked clearly on the index.

🌱 You can access the handbook on our website at anytime. If you have any questions or need clarification, please don't hesitate to contact the the supervisor at kcsupervisors@bccaschool.ca.

A vertical illustration featuring a bright yellow sun with rays at the top, followed by several autumn leaves in shades of orange, brown, and red. Below the leaves is a single red strawberry with green leaves. At the bottom is a yellow alarm clock with blue bells and a blue base.

A vertical collage of colorful illustrations. At the top is a yellow smiley face with a purple border. Below it is a red apple. Under the apple is a cone of ice cream with three scoops: purple, light blue, and yellow. At the bottom is a bottle of orange glue with a yellow label that says 'glue' in cursive. Green squiggly lines connect the smiley face to the apple, and the apple to the ice cream cone.

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If you have any questions or need clarification, please don't hesitate to contact the the supervisor at kcsupervisors@bccaschool.ca.


**CARE PLAN FOR
LONG-TERM CONDITIONS**

NAME OF PUPPET: _____

DATE OF BIRTH: _____

CARE CARD NO: _____

GUFTY DOCTOR: _____ PHONE NO: _____

WOMEN'S NAME: _____ PHONE NO: _____

FATHER'S NAME: _____ PHONE NO: _____

EMERGENCY CONTACT: _____ PHONE NO: _____

LONG TERM CONDITION(S) _____
(Please notify us if you or your child has any new, existing, or serious medical condition such as, asthma, epilepsy, etc. please use your own words, please print in clear, cursive handwriting. This section is not part of page 7 routine.)

MEDICATION OF any & dosage: _____

SPECIAL INSTRUCTIONS IN ADDITION TO PG. 2 FOR MEDICAL & PG. 3 FOR NON-MEDICAL CONDITIONS: _____

(This agrees that the plan represents) the full wishes and consent, that I/we will be involved in updating it and that I/we will give the opportunity to review any update.

Signed (and dated) by parent(s) or guardian(s)

(This plan intends to show a view of the plan & its update with the support team. Use understand that this consent will expire on _____ or one year from this date, whichever is earlier.)

Signed (and dated) by provider or representative

You will find this form on our website as well. Please complete this form IF your child/ren have a long term medical condition such as allergies, etc. or developmental or behavioural conditions and submit it to Angela at kcadmissions@bccaschool.ca

This form is only valid for one year so please ensure you send a renewal every school year, accompanied by the medication.

This form is also available on our website and is needed only if your child needs our Kids Club staff to administer 'prescribed' medication to your child/ren at any time. Please remember to bring the prescription medication in its original container with the name and all details labelled. PLEASE BE REMINDED that we are unable to administer non-prescription or over the counter medications.

[illegible]

ELECTRONIC FUND TRANSFER (EFT) AGREEMENT

You will find this form on our website.
Please complete this form IF you have
not done so already and submit it to
Su at kcadminassistant@bccaschool.ca

Your child/ren's monthly fee will be
withdrawn from the account provided
on a pre-determined date of the 1st or
15th or every month.



The form is titled "BCCA Kids Club Electronic Funds Transfer (EFT) Agreement". It contains sections for "Customer Information (Please print clearly)", "Bank Account Information", and "Pre-authorized debit (PAD) details". The form includes fields for Name, Address, City, Province, Postal Code, Bank Name, Branch Name, Account Number, and Debit Card Number. It also has a section for "Signature of Parent/Guardian" and "Signature of Child" with corresponding dates. The form is signed by Mrs. Theresa Lee on 10/10/2020.

It has been exciting and a privilege to see our good Lord's plans unfold
these last 25 years as He guided us through these many changes and
graciously provided and protected us.

Please do not hesitate to contact us if you have any questions or need any
further information and/or assistance. May our good LORD bless and keep
you as we raise our children to glorify God.

Mrs. Theresa Lee
BCCA KIDS CLUB DIRECTOR

*"But among you it will be different. Whoever wants
to be a leader among you must be your servant."*

MATTHEW 20:26