

WELCOME TO KIDS CLUB SUMMER CAMP 2025

Hello everyone! We are so very excited for our Summer Camp effective July 2nd to August 22nd and we hope that our children and families are looking forward to a very fun and busy Summer camp.

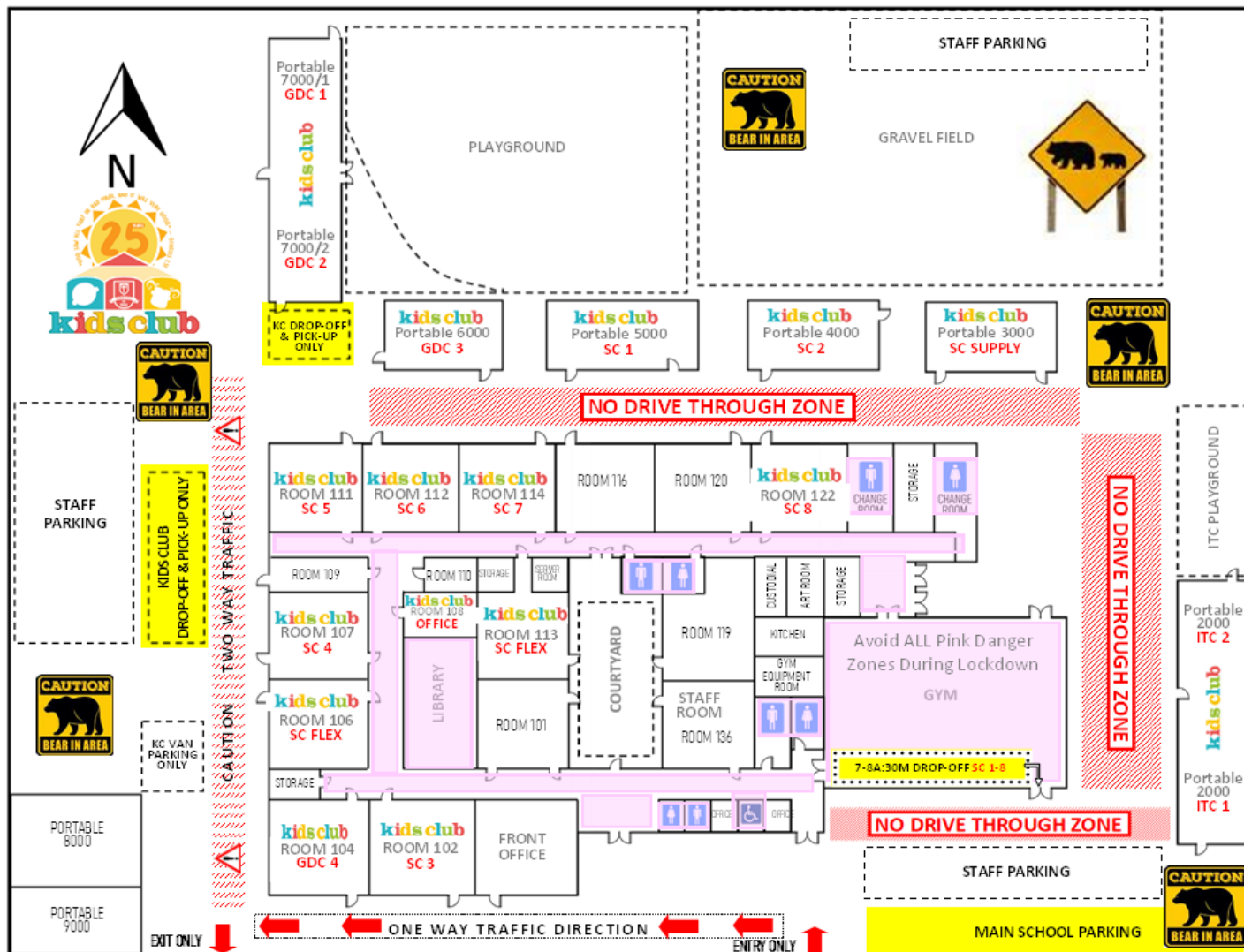
Please take some time to browse through our Summer Calendars of field trips and activities along with our fact sheet, the map of our facility with the location of each class, our no drive-through zones, staff ONLY parking areas and parents ONLY parking/drop & pick up areas. PLUS, some very important notices and reminders. Please take the time to go through it and let us know if you have any questions or need any additional information/details.



DROP OFF & PICK UP

- ! Our morning drop-off is to the BACK DOOR of the gym between 7:00-8:30 AM.
- ! Children arriving between 6:30 – 7:00 AM must be dropped off to Portable 7000.
- ! Children's bags and backpacks should be lined up outside their respective classroom doors and please ensure it does NOT block the doors. It might be better to drop their bags off prior to signing them in and dropping them off to the gym.
- ! Tables will be set up behind the gym with sign in sheets for each group.
- ! Please make sure to sign your child in every morning with the TIME and your initials.
- ! Our morning staff will be at the back gym door to greet the children at drop-off.
- ! After 8:30 the gym doors will be closed, and drop off will be straight to your child's SC classroom.
 - Please note that drop off on field trip days is by 8:30 at the latest! We suggest (if you're running late) to drop your child off to the gym first and then take his/her bag to their line. Children who are dropped off AFTER 8:30 AM on field trip days may miss joining the trips that day.
- ! Pick up will be from their respective classrooms unless they are at another location e.g. playground, gym, etc. in which case they will post a message in Procure!
- ! Our Safety Policy does not permit parents to drop off or pick up to/from any place other than our Centre.

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SAFE DRIVING, PARKING & USAGE OF THE DROP-OFF/PICK-UP ZONES: The speed limit is ***30 km*** as you drive onto Lincoln Ave & ***5 km*** as you drive on to the school/daycare property. We have highly concerned staff, parents and neighbours, witness numerous 'near misses' and speeding drivers, around the neighbourhood AND at our Kids Club drop off/pick up areas on the West driveway & in front of portable 7000.

- Please note that the drop-off/pick up zone is for a maximum of 10 minutes. Parents should NOT be leaving their vehicles there more than that. We often see parents taking their children to the playground for 15-30 minutes with their vehicles still in the pick-up zone. Please ensure that you park in the main parking lot if you are planning to stay over the 10 minutes' slot.

INFRACTION TICKETS:

Please refer to the map and violation tracker given below and ensure that you inform your alternative pick up persons of these protocols ahead of time.

DRIVING INFRACTION tickets/notices will be issued as follows:

- ☐ **The first ticket will serve as a warning**
- ☐ **A second ticket will warrant a meeting with the principal and/or director**
- ☐ **A third ticket could be cause to give families notice to withdraw their child/ren from our school/centre.**

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Please make a note of the NO DRIVE THROUGH zones as well as the STAFF ONLY & PARENTS ONLY parking/drop-off & pick-up areas.



PLEASE BE REMINDED that The City of Port Coquitlam has designated Cedar Drive and Lincoln Avenue as arterial routes for our school and daycare at Fernwood Avenue. All our families are to access and come to our facility/campus via Cedar Drive and Lincoln Avenue, and avoid using the neighbourhood roads south of Lincoln Avenue. We have placed a sandwich board on Evergreen at Lincoln directing our families to turn left onto Lincoln Street - see attached picture.

!!!!BEAR ALERT!!!! Please be aware that the Bears are out of hibernation and is very visible on our school grounds. Previously, they would scamper away when they heard cars approaching, but they have gotten very used to it by now and we feel very urbanized. They usually amble around our school grounds but thankfully, they do not stay in one area for too long. Please be mindful and scan for bears BEFORE you get in and out of your cars. The bears will most likely be hanging around until they go back in hibernation. Stay safe!



The Lord will protect him and keep him alive, And he shall be called blessed upon the earth;
And do not give him over to the desire of his enemies. Psalm 41:2

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✓We take Sun Safety very seriously at Kids Club and want to ensure that all our friends are able to have a fun and safe time this summer. We ask that parents ensure their child has the following items **EVERY DAY**. All items **MUST** be labelled with your child's name or initials, with a permanent marker.

1. **Hat** 2. **Sunscreen** 3. **Water bottle**

! Sunscreen should be applied each day **BEFORE** arriving at Kids Club and teachers will ensure children reapply as needed. Please let us know should you choose **NOT** to use sunscreen for your children but make sure they have a hat at the very least.

! To help us safely support all children with various allergies and skin sensitivities, we kindly ask that families provide spray sunscreen or a sunscreen balm (not lotion). This helps our staff apply sunscreen without risk of cross-contamination.

• **FIELD TRIP DAYS: BEACH / WATER SPRAY PARK DAYS**

BATHING SUIT: Should be worn from home. Two-piece bathing suits OR T-shirt & shorts for girls. Wear swimwear under their clothes **BEFORE** arriving at Kids Club.

A **BACKPACK** with "HANDS-ON" lunch, snacks, a water bottle, a beach **TOWEL** and wear proper footwear such as Crocs with back straps or water shoes.

✓We will post our weekly schedule of field trips, activities, notices and reminders, every Friday for the following week. **PLEASE** make sure that you...

1. Check the daily activities and prepare accordingly with proper clothing, footwear, etc. Please see the poster for recommended footwear. **DO NOT** send children in flip flops or any footwear without a backing.

2. Pack your child's food with an ice pack or in thermal containers. We do not microwave or refrigerate children's lunches/snacks. We prefer **BACKPACKS** and water bottles with a handle, duly labelled with a permanent marker, initials only are fine too.

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3. Kids Club is a NUT free, JUICE free and DISPOSABLE bottle free Zone.
4. Kids Club will NOT be providing ANY snacks and lunches OR utensils. Please ensure your child has morning and afternoon snacks and lunch with **utensils**, as needed, every day. Please pack a lunch to-go on field trip days that do not require a thermos or utensils.
5. Please ensure that you label all your child's belongings with a permanent marker so we can identify their belongings easily.

COMMUNICATION:

All our daily and weekly notices, reminders and updates will be sent on Procare classroom messaging.

Please email the following staff if you need any assistance in other areas as follows:

STUDENT INFO & UPDATES: IF you see any error on their accounts or need to add, edit or change anything on their profile, please email Angela – kcadmissions@bccaschool.ca and Mayling – kcoffasst@bccaschool.ca

ACCOUNTING, including subsidy, grants, monthly fees, etc. Please direct all accounting related questions to Su – kcaadminassistant@bccaschool.ca and Ksenia – ksenia@bccaschool.ca

STUDENT/PROGRAM: Please email the supervisors for all group/program related questions at kcsupervisors@bccaschool.ca

You can email me directly at kidsclub@bccaschool.ca for any other questions outside of the above.

We look forward to having an awesome and fun-filled Summer!!!

Theresa Lee
Director
BCCA Kids Club
604-616-9740
kidsclub@bccaschool.ca