

**TUITION AND FEES 2023-2024**

GRADES	OLDEST CHILD	SECOND CHILD	THIRD CHILD	STUDENT FEE
Kindergarten - Grade 4	6300	3600	2400	110
Grades 5 - 8	7200	4100	2700	250
Grades 9 - 10	7600	4100	2700	325
Grades 11 - 12	7900	4300	2900	350

**MAXIMUM FAMILY RATE = \$14,900.**

**TUITION FEES PAYMENT OPTIONS:** (Please choose one)

- Lumpsum payment,** Full tuition payment option, and if paid in full by first week of school, you are eligible for a discount of 2%.
- 10 Monthly payment:** Must complete EFT (Electronic Funds Transfer) form and return with a voided cheque. Tuition and Fees will be paid September 1, 2023 to June 1, 2024 and first payment will include Student Fees.
- 12 Monthly payment:** Must complete EFT (Electronic Funds Transfer) form and return with a voided cheque. Payments will be debited from your bank account from July 1, 2023 through June 1, 2024.

**OTHER FEES:**

- Registration Fee :** \$250.00 per family must be submitted with application. This fee is non-refundable.
- Student Fee :** \_\_\_\_\_ See grid above for appropriate fee for your child according to their (K - 12) grade.

**OTHER OBLIGATIONS:**

- Parent Participation Program:** Participating families must fulfill a total of 20 hours of volunteer work, separated into two semesters—10 hours by JANUARY 31st and another 10 hours by JUNE 30<sup>th</sup> 2023. Complete the PPP form and submit along with a voided cheque. Please note that any unfinished PPP hours after the end of each semester will be charged and processed via EFT (Electronic Funds Transfer) at \$20 per hour.
- School Property including Textbooks:** If a student loses and/or damages any school property including textbooks, parents/guardians are responsible to pay \$200/student (up to \$500/family) for the replacement of the lost or damaged items. This amount will be deducted from your bank account (see PPP/Textbook deposit EFT form for more details).

**WITHDRAWAL:**

- When a student voluntarily withdraws from the school for any reason, two (2) full school months' notice must be given. In lieu of notice, a one (1) month tuition penalty will apply.

I/We have read, understand and agree to pay all applicable fees as described above on the due date. I/We also understand and agree that failure to pay any fees by the due date may result in late fees and/or other penalties, including collection and legal fees.

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Parent/ Guardian Name & Signature

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Parent/ Guardian Name & Signature

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Name(s) of child(ren)

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Date

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Name(s) of child(ren)

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Date

**POLICIES RELATING TO ADMISSIONS AND FEE PAYMENTS**

Standard tuition rates apply to all students admitted to the school. The following policies apply unless arrangements have been made with the business office.

1. In making this application, I/we understand and agree with the purpose of British Columbia Christian Academy (BCCA) as set out in the handbook and acknowledge that I am applying to enroll my child because of my earnest desire that he/she receives a Christ-centred education.
2. I/We understand that all tuition payments and fees are due at the beginning of each school year. If payments are made monthly, it is due on the first of the month. A late fee of \$50 will be assessed on any tuition payments received after the fifteenth of the month.
3. I/We understand that monthly tuition payments will be paid by EFT (Electronic Funds Transfer) and the tuition amount will be automatically deducted from my/our bank account on the first of each month.
4. I/We understand that any dishonored (returned) payment must be paid promptly with a service charge of \$45 and late fees, if applicable.
5. I/We understand that if my/our account is in arrears greater than 90 days, the matter will be reviewed by the Tuition Committee, and/or the BCCA board which may result in your child(ren) from being permitted to continue attending BCCA until suitable payment arrangements are made.
6. I/We understand when a student voluntarily withdraws from the school for any reason, two months *written* notice must be given. In lieu of notice, a one-month tuition payment is due and payable to the school. Any registration fees, student activity fees and tuition deposit is considered non-refundable.
7. I/We understand that a non-refundable deposit of \$500 confirms the student(s) enrollment into the coming school year. The deposit will be divided and applied towards the monthly tuition from September to June.
8. I/We understand that a registration fee of \$250 is payable every school year and is not refundable when the family changes their mind. For current school families, the registration fee is waived only if the re-registration form and deposit of \$500 is submitted by the deadline given on the re-registration form.
9. I/We understand that if we have any tuition or fees still outstanding as of June 30<sup>th</sup> of the school year, my/our family may be placed on the waiting list of the school regardless of whether I/we have re-registered for the next school year.
10. I/We understand that report cards/transcripts and/or yearbook of students owing tuition at the end of the school year may be held back until all fees are paid. In addition, no senior student will be permitted to attend graduation exercises or receive a diploma unless the family's tuition payments are up to date.
11. I/We understand that continued failure to meet the above stated obligations or agreements with the Business Office ON TIME will result in Board action to consider refusal of enrollment for subsequent years.
12. I/We understand when a student is expelled or withdrawn at the recommendation of the school; tuition for the full month will be due up to and including the month of expulsion or withdrawal.
13. I/We understand that all unpaid tuition accounts from past years are still due to British Columbia Christian Academy, and failure to pay any fees by the due date may result in late fees and/or other penalties, including collection and legal fees.
14. I/We understand that all students must respect school property including textbooks. If my child/ren loses or damages any school property, I/we will be responsible to replace the item(s). Replacement of item(s) will be billed and payment will be processed through EFT.

I/We the undersigned solemnly declare that we have read and understood the policies and conditions relating to tuition and fee payments as described above. By signing below, I/we accept full responsibility for the payment of all tuition and student fees. **If BC Christian Academy finds any falsification of documents or information provided to the school, BC Christian Academy reserves the right to immediately withdraw the student (without refunds to any fees paid).**

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Father/Guardian Signature/Date

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Mother/Guardian Signature/Date