



# BC CHRISTIAN ACADEMY

CHRIST | COMPASSION | COMMUNITY

August 17, 2021

## BACK-TO-SCHOOL INFORMATION FOR SCHOOL YEAR 2021-2022

School reopens on Tuesday, September 7th, 2021.

To better prepare your child(ren) for the new school year, please refer to the list of pertinent information appended here as well as the principals' letters:

### COVID Protocol

Last year started with a list of guidelines that staff and students had to observe due to COVID. For this new school year, wearing of masks or face coverings is now optional in school. This was announced by the Ministry of Education in conjunction with the Fraser Health Authority on June 29th, 2021. However, frequent handwashing, sanitizing and social distancing should continue to be observed. More information and guidelines will be released by the Fraser Health Authority and the Ministry of Education early September. Do stay tuned for more communications pertaining to the health and safety guidelines for K-12 Schools.

### Front Office Opening Hours (Fernwood Campus and Christmas Way Campus):

Do note that renovations and maintenance works are still in progress at the Fernwood Campus. Please call or email the office if you need to visit the campus. The Business Office and Marketing department are no longer in the main building. You can find them in their new temporary trailer offices located at the east and west side of the school building.

From now till September 3rd: 9:00am to 4:00pm Monday to Thursday and 9:00am to 2:00pm on Friday.

From September 7th onwards, front office will revert to our regular opening hours from 8am to 4pm.

### School Hours and Punctuality

Elementary/Middle School (Gr K to 8) :

8:30am to 3:00pm (Mondays - Thursdays)

8:30am to 12:35pm (Fridays)

High School (Gr 9 to 12) :

8:25am to 2:50pm (Mondays - Thursdays)

8:25am to 12:25pm (Fridays)

It is important that your child(ren) arrive punctually every morning for attendance taking and to kickstart the day with a time of Morning Devotion and Prayer.

Late-comers must remember to sign in at the school's front office for attendance to be taken and to obtain a late slip. (Students who fail to sign in may be marked as absent).

There are 3 different ways you can report absenteeism:

1. via our website [bcchristianacademy.ca](http://bcchristianacademy.ca),
2. by calling the school office at 604-941-8426 (Fernwood Campus), 778-819-8534 (Christmas Way Campus)
3. or send an email to [office@bccaschool.ca](mailto:office@bccaschool.ca).

### School Uniforms

Please purchase your school uniforms online from the authorized uniform supplier, NEAT Uniforms at [neatuniforms.ca](http://neatuniforms.ca)

[bcchristianacademy.ca](http://bcchristianacademy.ca) | [office@bccaschool.ca](mailto:office@bccaschool.ca)

Elementary School Campus | 1019 Fernwood Ave. Port Coquitlam BC V3B 5A8 | 604.941.8426

High School Campus | 3000 Christmas Way Coquitlam BC V3C 2M2 | 778.819.8534



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Alternatively, you may also call them to arrange for a virtual appointment or make a phone order at the following contact numbers:

604-205-7560 | 604 2057556, Toll Free: 1-800-668-8261

Email: [info@neatuniforms.ca](mailto:info@neatuniforms.ca).

All students, Gr K-12 are expected to come to school in their full uniform, including black dress shoes when school starts on September 7th.

If you have not purchased your school uniforms yet, you are strongly encouraged to make your purchases as soon as possible as to avoid delays in postal deliveries or out-of-stock situation.

## **Early Dismissal and Welcome Back Ice-Cream Social on September 7th:**

On September 7th, school will end earlier for students and families to enjoy a time of fellowship with new and returning families. Parents and immediate family members are invited to join us at the Ice Cream Social right at the front of the school.

To ease traffic congestions at the Fernwood Campus on the first day of school, kindly refer to the following staggered pick-up schedule:

Grade K and 1 - 11:20	Grade 4 and Grade 5 - 12:00
Grade 2 and 3 - 11:30	Grade 6,7 and 8 - 12:10

High School students will be released at 11:30am for their Ice Cream Social.

## **Traffic Rules at the Fernwood Campus:**

Finally, to avoid any accidents or unpleasant traffic congestions, please adhere and comply to the traffic safety routines strictly. Let's be mindful and considerate to our neighbours and courteous to all our volunteer traffic marshals. Detailed information on the traffic routines can be found on the Elementary and Middle School Principals' letters that are attached together with this mail-out.

## **Kindergarten Gradual Entry Schedule:**

Your child's class teacher will be providing you with more detailed information about the gradual entry schedule for the first two weeks of school, until September 17th. Class will end at 11:30am in the first week and 12:30pm in the second week of school. Normal full day schedule will start from September 20th onwards. Please inform the front office if you do not hear from your child's class teacher by Thursday, September 2nd.

## **Bussing Service:**

Bussing will only start on the 2nd day of school, Wednesday September 8th, 2021. You will be contacted by our friendly school bus driver by September 7th, 2021 to arrange a convenient spot for daily pick-up and drop-off. It is not too late to register for school bus service if you need it and haven't done so already. Simply download the bus service form from our website and submit the completed registration form and fees to the school front office latest by Friday September 3rd.

## **Gym Strip Online Order Form:**

Gym strip is required for Grade 3-12 PE Classes. Please visit BCCASHOP on our school website to order your gym strip online.

You will be informed to pick up your child(ren)'s gym strip from the Fernwood Campus Front Office when they are ready. Or have your child visit the front office to pick up the gym strip orders.

## **Class Supplies Lists:**

Attached are the class supplies lists for the respective grades.

If you need help or have any questions regarding the Chromebooks for Middle School or laptops for High School, please contact Mr. Gery Speck at [gspeck@bccaschool.ca](mailto:gspeck@bccaschool.ca) directly.

All High School students are expected to have their personal laptops or Chromebooks when school starts.

## **Field Trips and Camps**



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All field trips and camps will resume for this school year. More details will be provided by the respective class teachers as the year progresses.

**Parents' 101 and Info Meetings - please save the date for In-Person meetings:**

September 15th -Parents 101 Night (for new families) - meet at the Fernwood Campus for 'C Our Story' Tour at 6:00pm followed by orientation and Q&A at 6:30pm.

September 15th -Parents Info Night (for all families)- Meet at 7:00pm for Fernwood Campus and at 7:15pm for Christmas Way Campus. You will get to meet the respective school principals and your child(ren)'s class teachers for a quick briefing at this event.

If you require more information or assistance, please do not hesitate to contact us at 604-941-8426 (Fernwood Campus) or 778-819-8534 (Christmas Way Campus) or email [office@bcchristianacademy.ca](mailto:office@bcchristianacademy.ca).

Blessings

Ms. Peck Lim

Admin Assistant

BC Christian Academy

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