



BC CHRISTIAN ACADEMY

ROMANS 12:1-2

July 8, 2021

B.C. Christian Academy, located at 1019 Fernwood Ave, Port Coquitlam, BC V3B 5A8 is a Pre-K to Grade 12 independent Christian School in the Tri-Cities, B.C, Canada. We are passionate about equipping students to impact the world for Jesus Christ. Our motto, the 3 “C”s – Christ, Compassion, and Community are key values that make BCCA unique and what guides us in pursuing our vision. When you join our school, you become a part of a family that is growing, devoted and prayerful. See: <https://www.bcchristianacademy.ca/careers/>

Available Positions:

- Grade 3 (1 FTE)

Job Duties:

- Prepare courses for presentation to students according to approved curriculum
- Teach students using a systematic plan of lessons, discussions, audio-visual presentations and field trips
- Lead students in activities to promote their physical, mental and social development and their school readiness
- Assign and correct homework
- Prepare, administer and correct tests
- Evaluate the progress of students and discuss results with students, parents and school officials
- Identify children's individual learning needs
- Prepare and implement remedial programs for students requiring extra help
- Participate in staff meetings, educational conferences and teacher training workshops
- Keep and maintain attendance records, and follow up with principal and guardians, as needed.
- Maintains classroom management by applying disciplinary measures when necessary.
- Participates in faculty and professional meetings, educational conferences, and teacher training workshops.
- instruct and monitor students in the use of learning materials and equipment
- update all necessary records accurately and completely as required by laws, district policies and school regulations
- participate in extracurricular activities such as social activities, sporting activities, clubs and student organizations
- keep up to date with developments in subject area, teaching resources and methods and make relevant changes to instructional plans and activities

ES Campus: 1019 Fernwood Avenue, Port Coquitlam BC V3B 5A8 | T: 604.941.84.26

HS Campus: 3000 Christmas Way, Coquitlam BC V3C 2M2 | T: 778.819.85.34

W: www.bcchristianacademy.ca E: admissions@bcchristianacademy.ca



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- perform certain pastoral duties including but not limited to student support, counselling students with academic problems and providing student encouragement
- participate in department and school meetings, parent meetings

Education requirements:

- Bachelors of Education degree from an accredited institution, or equivalent
- Proficiency in one of Canada's official languages – English or French
- Teaching Certificate with BC Teachers Regulation Branch
- Knowledge and understanding of school board policies, compliance regulations and appropriate legislation
- First Aid certification preferred

Experience & Skills requirements:

- Excellent interpersonal skills
- Excellent verbal and written communication skills
- Fluency in other languages an asset
- Knowledge of sign language an asset
- Genuinely committed to helping children learn
- A broad knowledge of child development and teaching methods
- Cultural sensitivity
- Excellent problem-solving skills
- Excellent negotiation and mediation skills
- Ability and willingness to perform required physical tasks
- Ability to recognize individual learning styles and the characteristics of learners
- Ability to work with students with special needs and different learning styles
- High level of attention to confidentiality
- Strong working knowledge of Smart Boards and/or Promethean board
- Willing to participate in ongoing learning



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Benefits:

- Extended Health Care
- Dental Care
- Life & ADD Insurance
- RRSP
- Staff Tuition Benefits

How to apply:

Applicants should include the following in their application

1. *Resume with three professional references*
2. *Personal statement of Faith in Jesus Christ*
3. *Pastoral Reference (name of your Pastor and contact number/email)*
4. *A Letter explaining your Philosophy of Christian Education*
5. *A copy of your Teaching Certificate and other supporting documents*