



BC CHRISTIAN ACADEMY

Equipping students to impact the world for Christ

EST. 1992

INTERNATIONAL APPLICATION FORM

Kindergarten – Grade 12 Academic Program

MISSION STATEMENT

To assist the family by providing a Christ-centered, Bible-based education that inspires each student to pursue excellence in spiritual growth, moral character, academics, fine arts, physical fitness and service to others.

Please download this form to your device prior to filling it out.
To view and fill out this form, you should have Adobe Reader installed on your device. You can
download it for free at: www.get.adobe.com/reader.

IMPORTANT ADMISSIONS INFORMATION & PROCEDURE

We welcome your interest in seeking admission for your child(ren) at British Columbia Christian Academy. Admission to the school is based on the policies outlined as per the attached pages. It is important that you carefully read the Admissions Procedures, Statement of Faith, Parents' Code and the Tuition Policy. An application will not be considered unless, and until, the school receives all the items listed below.

- ☐ The Registration fee \$250 CAD (non-refundable).
Other fees must be remitted upon the applicant's acceptance as a student at B.C.C.A.
- ☐ The completed New International Student Application Form.
- ☐ Photocopies of the student's school transcript (report cards) for the previous 2 years including the current year to date. These must be translated into English by an official translator.
- ☐ An English copy of learning support/diagnostic reports (if applicable).
If your child requires learning or behavioural assistance that has not been disclosed to the school, British Columbia Christian Academy has the right to withdraw the student.
- ☐ The photocopy of Student's birth certificate or passport.
- ☐ The photocopy of Student's immunization record.
- ☐ The photocopy of Parent's passport.
- ☐ The photocopy of notarized Custodian form.
- Upon receipt of all the above information, an interview with the principal will be arranged after a review of the application (if the student is in Canada at the time).
- Upon acceptance of the application, the family must remit the full tuition, and all other applicable fees (See Fee Schedule for costs). Tuition fees must be paid in full **before** the school can issue a "Letter of Acceptance" for the student to obtain a Visa.
- Student must have a legal guardian in Canada if they are not staying with their parents. Custodianship forms are available online www.canada.ca. These forms must be "Notarized" by a lawyer or a public notary to make them legal. B.C.C.A. must have a copy to keep in the student's file.
- Students must have a current Student Visa to study in Canada. Payment of fees reserves a space in the school for that student for the year and assures Immigration Canada that the applicant is indeed a student in Canada. Approval can sometimes take up to 2 months or longer, depending upon the policies of the country. If applicant is unable to obtain a Student Visa, the tuition will be refunded in full (additional information/refund policy)

CONSENT / SUPPORT

- ☐ I agree to fully support the school. By signing below I give permission for my child(ren) on the following areas:

FIELD TRIP PERMISSION

- ☐ I consent to have our child attend British Columbia Christian Academy's field trips, exploratory trips and other school events such as the Camp Retreat, Ski-day, that provide invaluable learning experiences and social skills for students. If activities are considered to be medium to high risk, an additional permission form with detailed information will be provided. I do not hold British Columbia Christian Academy liable for any accident or injury to my child(ren) while participating in these events.

PHOTOGRAPH & PUBLISHING CONSENT

Throughout the school year photographs are taken of various student activities which may be published in the school newsletter, school annuals, or on the school website and other promotional materials.

- ☐ I give permission to B.C.C.A. to use any photos of my child(ren) for advertising purposes or in school publications.

Parent Signature

Parent Signature

Name of Child

Date Signed

For office use only

☐ Standard☐ Interview Form☐ Medical Form☐ Family Referral☐ Legal Residency Form/ Documents☐ Immunization Record☐ Birth Cert/ Passport/ PR☐ Custodian Form/ Documents☐ Reports**PLEASE PRINT CLEARLY IN ENGLISH AND COMPLETE ALL SECTIONS OF THIS FORM AS FULLY AND AS ACCURATELY AS POSSIBLE.**DATE OF APPLICATION: _____
YEAR / MONTH / DAY

FAMILY #: _____

PUPIL# / PEN: _____

PERSONAL DATA

FOR OFFICE USE ONLY

1 LEGAL NAME: LAST (SURNAME)		FIRST	MIDDLE
2 ENGLISH NAME:	3 DATE OF BIRTH: (YYYY/MM/DD)		4 AGE:
5 GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	6 COUNTRY OF BIRTH:		7 CURRENT CITIZENSHIP:
8 FATHER'S NAME:	9 FATHER'S OCCUPATION:		9A FATHER'S CITIZENSHIP:
10 MOTHER'S NAME:	11 MOTHER'S OCCUPATION:		11A MOTHER'S CITIZENSHIP:
12 ADDRESS IN HOME COUNTRY:			13 TELEPHONE NUMBERS: (HOME) _____ (WORK) _____
14 PRIMARY CONTACT EMAIL ADDRESS: _____@_____	15 GRADE ENTERING:		16 SCHOOL YEAR APPLYING FOR:
17 FAITH/ BELIEF (PLEASE CHECK ONE BOX): <input type="checkbox"/> CHRISTIAN <input type="checkbox"/> BUDDHIST <input type="checkbox"/> MUSLIM <input type="checkbox"/> NONE <input type="checkbox"/> OTHER _____		18 CURRENT MARITAL STATUS (PLEASE CHECK ONE BOX): <input type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED <input type="checkbox"/> WIDOWED <input type="checkbox"/> SEPARATED <input type="checkbox"/> SINGLE	
19 CHURCH IN HOME COUNTRY (IF CHRISTIAN) ADDRESS:			

LEGAL GUARDIAN OR CONTACT PERSON IN VANCOUVER AREA

20 GUARDIAN'S NAME:	21 GUARDIAN'S ADDRESS: EMAIL: _____@_____	22 GUARDIAN'S TELEPHONE NUMBERS: (HOME) _____ (WORK) _____ (CELL) _____
23 RELATIONSHIP TO THE FAMILY:		
24 WHILE IN CANADA STUDENT STAYING WITH : <input type="checkbox"/> HOMESTAY <input type="checkbox"/> PARENT NAME: _____ ADDRESS: _____ CITY: _____ TEL: _____ CELL: _____		25 STUDENT'S TELEPHONE NUMBERS: (HOME) _____ (CELL) _____ EMAIL: _____ @_____
HOMESTAY/ PARENT'S EMAIL ADDRESS: _____@_____		
26 AGENT'S NAME: <input type="checkbox"/> SAME AS GUARDIAN / CONTACT PERSON <input type="checkbox"/> OTHER:	27 AGENT'S ADDRESS: EMAIL: _____@_____	28 AGENT'S TELEPHONE NUMBERS: (HOME) _____ (WORK) _____ (CELL) _____

EDUCATION BACKGROUND

29 CURRENT SCHOOL NAME BEFORE BCCA:	30 SCHOOL ADDRESS:	31 SCHOOL TELEPHONE NUMBERS: (SCH. OFFICE) _____ (FAX) _____
32 NAME OF PRINCIPAL:	33 GRADE COMPLETED:	34 HAS THIS STUDENT EVER REPEATED A GRADE? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, WHICH ONE(S)? _____
35 WHY DO YOU WANT YOUR CHILD TO ATTEND OUR SCHOOL?		
36 DOES THIS STUDENT WANT TO ATTEND OUR SCHOOL? <input type="checkbox"/> YES <input type="checkbox"/> NO WHY?		
37 HAS THIS STUDENT EVER PARTICIPATED IN ADVANCED CLASSES? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, WHAT CLASSES:		
38 HAS THIS STUDENT EVER HAD ANY MENTAL, PHYSICAL, OR EMOTIONAL? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE EXPLAIN:		
39 DOES THIS STUDENT HAVE ANY PHYSICAL HANDICAPS OR LIMITATIONS THAT MAY AFFECT PARTICIPATION IN PHYSICAL ACTIVITIES? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE EXPLAIN:		
40 WHAT THINGS DOES THIS STUDENT HAVE A NATURAL INTEREST IN AND WHAT ARE THE STUDENT'S FAVOURITE HOBBIES?		
41 HAS THE STUDENT HAD ANY BEHAVIORAL CONCERNS THAT NEEDED TO BE ADDRESSED BY THE TEACHER/PRINCIPAL/ADMINISTRATOR? <input type="checkbox"/> YES <input type="checkbox"/> NO		
42 DOES THIS STUDENT HAVE ANY HABITS OR ACTIVITY PATTERNS THAT MIGHT SERVE TO GIVE US EARLY WARNING THAT THEY ARE FEELING TROUBLED OR STRESSED? <input type="checkbox"/> YES <input type="checkbox"/> NO		
43 HAS THIS STUDENT RECEIVED ANY LEARNING AND/OR DEVELOPMENTAL SUPPORT? <input type="checkbox"/> YES <input type="checkbox"/> NO PLEASE ATTACH COPY OF REPORTS (IF ANY).		
44 PLEASE NOTE ANY ADDITIONAL INFORMATION WHICH WOULD ASSIST THE SCHOOL IN KNOWING THIS STUDENT AS AN INDIVIDUAL:		
NOTE: STUDENTS WILL BE TESTED AS TO THEIR ENGLISH ABILITY, AND IF NECESSARY PLACED IN ESL CLASSES UNTIL CAPABLE OF INTEGRATION INTO REGULAR CLASSES.		

STUDENT TRAVEL AND HOMESTAY REQUIREMENTS

45 DOES THIS STUDENT NEED AIRPORT SERVICE? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE FILL OUT THE FOLLOWING: ARRIVAL DATE: _____ TIME: _____ AIRLINE: _____ FLIGHT #: _____
46 DOES THIS STUDENT NEED HOMESTAY PLACEMENT? <input type="checkbox"/> YES <input type="checkbox"/> NO (PLEASE NOTE THAT CHILDREN IN K - 3 ARE NOT ELIGIBLE FOR HOMESTAY AND MUST STAY WITH PARENTS.) IF STUDENT NEEDS HOMESTAY PLACEMENT, PLEASE COMPLETE THE HOMESTAY PROGRAM STUDENT APPLICATION AND NOTIFY B.C.C.A. OF THE STUDENT'S TRAVEL ITINEARY. NOTE: THE SCHOOL RESERVES THE RIGHT TO DETERMINE THE FAMILY WITH WHOM THE STUDENT WILL STAY, EVEN IF FRIENDS OF THE FAMILY ARE RESIDENT IN THE VANCOUVER AREA. NO STUDENT WILL BE PERMITTED TO LIVE IN A SUITE OR LIVE ON THEIR OWN SINCE NOT ONLY IS HE/SHE IN CANADA TO STUDY BUT ALSO TO INTEGRATE INTO CANADIAN SOCIETY AND CULTURE.

STATEMENT OF FAITH

Please read carefully British Columbia Christian Academy's Statement of Faith. Not all private schools are suitable for every family. It is important that each family attending this school agrees that they allow their children to be educated in accordance with the following:

1. We believe the Bible to be the inspired and only infallible, authoritative written word of God. II Timothy 3: 16-27
2. We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit. Matt. 28:19; II Cor. 13: 14
3. We believe that the universe originated by the creative act of God as revealed in Holy Scripture, and that the form of every kind of life was fixed at the time of its creation. Genesis 1: 1; John 1: 1
4. We believe in the true deity and true humanity of our Lord Jesus Christ - His pre-existence, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His future visible return in power and glory. Colossians 1: 13-20; John 1: 14
5. We believe that the Lord Jesus Christ is the only mediator between God and man. I Timothy 2: 5
6. We believe that all men are lost and sinful, and that salvation is received through personal faith in the Lord Jesus Christ and by the act of regeneration of life by the Holy Spirit of God. Romans 3: 23-26; Titus 3:5
7. We believe that by the present indwelling ministry of the Holy Spirit, the Christian is enabled to live a godly life, and that every believer should practice the holiness which God requires. Ephesians 1: 13-14; Romans 8: 1-4 , 12: 1-2; Titus 2: 11-13
8. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation. John 5: 24-25, 28-29
9. We believe in the spiritual unity of believers in our Lord Jesus Christ. John 5: 20-23; I Corinthians 12: 12-13
10. We believe the biblical marriage as a heterosexual marriage, consisting only of one man and one woman, united before God and state in a loving, life long commitment. This comprises the ideal environment for the nurturing and upbringing of children. It is foundational to a strong and united society and as such is to be fostered, strengthened, protected and encouraged.
11. We believe that support of, and participation in, the task of fulfilling the Great Commission is an obligation of all believers in our Lord Jesus Christ. Matthew 28: 19-20

I have read the Statement of Faith and understand these values will be taught to my child/children and will support these teachings.

Signature of Parent(s)

Name of Parent(s)

PARENT CODE (Please check)

- ☐ I will pray earnestly for British Columbia Christian Academy. (Believing Families)
- ☐ I/We will fulfill all of my financial obligations to British Columbia Christian Academy on or before the due date. If I am unable to pay on time, I/We will notify the business office in advance (a) giving a reasonable explanation for the delay, and (b) stating when the payment can be made.
- ☐ I/We will agree that the school reserves the right, in consultation with the parent(s) or custodian, to place my child(ren) at the appropriate grade level.
- ☐ I will regularly attend meetings and parents' functions of British Columbia Christian Academy. I will especially make an effort to attend the Annual Business and Semi-Annual Business Meeting.
- ☐ I will do my best to attend the Parent Orientation meeting when I have a child entering a division of the school for the first time.
- ☐ If I become dissatisfied with the school in any respect, I will seek to resolve the matter with the person or persons involved rather than begin to spread criticism or hold a negative attitude in my heart. (Matt.18:15-17)
- ☐ I will seek the advancement of British Columbia Christian Academy in all areas, i.e., spiritually, socially, academically and physically.
- ☐ I have read and agree with the Statement of Faith of the school and am willing to have my child(ren) educated in accordance with it.
- ☐ I support the Christian perspectives being taught at B.C. Christian Academy.
- ☐ I agree that the school reserves the right, in consultation with the parent(s), to place a child at the appropriate grade level.
- ☐ I agree that the school reserves the right to suspend or expel any student who (or whose parent/guardian) does not cooperate with the educational process, or the standards set by the school.
- ☐ I agree that the school reserves the right to expel or suspend any student whose life style is not consistent with the school's Code of Conduct, or if there is failure to disclose relevant information concerning the student or family.
- ☐ I have read the Parent/Student Handbook and fully understand the commitment I am making.
- ☐ I understand that voting rights are reserved for BC Christian Society members only and that only believing families (as defined in the Statement of Faith) may be Society Members.

My signature indicates that I have understood and agree to all the points of the Parent Code and and fully accept the School's teaching of their Statement of Faith.

Father/Guardian Signature/Date

Mother/Guardian Signature/Date

Approved/Declined by:

Principal's Signature/Date

Start Date:

STUDENT CODE OF CONDUCT

At British Columbia Christian Academy we make it a top priority to live lives that please and honor God. Every student is expected to comply with the following guidelines and statements:

Regarding the Lord

- I acknowledge that God's Word, the Bible, has a supreme authority in my life and that my conduct at school will be measured against it (2 Timothy 3:16-17; Exodus 20:1-17; Deuteronomy 6:1-21)
- I will refrain from using God's name carelessly and without reverence (Exodus 20:7)
- I recognize that I am accountable to God for my actions (Romans 14:12; Matthew 12:36-37).

Regarding Authorities

- I acknowledge that God has granted authority to leaders to help govern me (Hebrews 13:17; Romans 13:1-5; Titus 3:1-2).
- I recognize that while many things are permitted, the school has decided which things are beneficial for me while attending BCCA (1 Corinthians 10:23).
- I will submit to discipline, correction, and consequences as deemed appropriate by the school authorities (Hebrews 12:11)

Regarding Others

- I will conduct myself with the interest of others in mind (Philippians 2:4; Matthew 22:39; 1 Corinthians 10:24).
- I will behave in such way that will promote harmony and peace with my teachers and classmates and within the school (Romans 12:8; Proverbs 16:28).
- I will refrain from unwholesome talk (Ephesians 4:29; Ephesians 5:4).
- I will put my desires under biblical authority when it comes to relationships of the opposite sex (1 Timothy 5:1-2; Ephesians 5:3; 1 Corinthians 6:13b, 18).

Regarding Myself

- I will treat my body as a temple of the Holy Spirit and refrain from substance abuse of any kind as well as sexual immorality (1 Corinthians 6:19-20).
- I will not be swayed by or preoccupied by earthly things – things that are contrary to God's standard of righteousness (Romans 1:29-32; Galatians 5:19-21).
- I will actively set my mind on heavenly things (Philippians 4:8; Galatians 5:22-23).

Smartphone Smart School Policy (Kindergarten to Grade 7 only)

I understand that any electronic devices (including but not limited to smartphones, iPads, iPods, mobile gaming devices, smartwatches, etc...) are not to be taken to school. Any violation of this policy may result in the electronic device being confiscated.

I, (please print name) _____, am aware of the school's Student Code of Conduct and the *Smartphone Smart School Policy*, I agree to follow and support both to the best of my ability. As a student attending BC Christian Academy, I promise to take responsibility for any violations of the Code of Conduct as well as agree to any discipline procedures the school may deem appropriate.

Student Signature or Parent Signature (on behalf of (K-Gr.4 students)

Date: _____

FEE SCHEDULE:**REGISTRATION FEE:** \$250.00 (non-refundable)**STUDENT FEES:**

GRADE	FEES	GRADE	FEES
Kindergarten	\$100	6-8	\$275
1-3	\$150	9-10	\$325
4-5	\$200	11-12	\$350

TUITION FEES: Rates are subject to change (Fees for 2022-2023 will be announced late January 2022)

1st child in family: \$16,800.00
2nd child in family: \$14,600.00 **(Only siblings in the same family are eligible for a discount)**
3rd child in family: \$12,400.00 **(Only siblings in the same family are eligible for a discount)**
4th and subsequent child(ren): \$11,300.00 **(Only siblings in the same family are eligible for a discount)**

TEXT BOOK DEPOSIT: High School and Intermediate students are required to give a \$200 cheque as a textbook deposit. Cheque is returned when textbooks are returned in proper condition. (Not required for Primary school students).

COMPULSORY MEDICAL PLAN: \$ 950.00
 (includes interim private medical insurance and application for Medical Service Plan – MSP)

HOMESTAY FEES:

ADMINISTRATION FEE: \$ 400.00 (If applicable – please see below for the explanation of fee)
SECURITY DEPOSIT: \$ 1000.00 (If applicable)
MONTHLY FEE: \$ 1000.00 (If applicable – paid directly to the Homestay Host Family)

LIVING EXPENSES

Each student should have approximately \$3000.00 Canadian funds per year to cover miscellaneous expenses, such as school uniform, school supplies, personal clothing/toiletries, restaurant meals, personal entertainment, etc.

ACCOMMODATION (Homestay)

Each homestay family provided by the school is carefully screened and reviewed by the Homestay Coordinator.

THE HOMESTAY ADMINISTRATION FEE of \$400 (Canadian Funds) provides student with:

- up to 3 homestay placements for one year
- up to 3 reports to parents and/or guardian during the first 6 months. The Homestay Coordinator will provide written report for the student's family overseas or guardian on their child's well-being and progress in school and adjustment to life in Canada. The Coordinator will conduct:
 - regular interviews with the Homestay Student
 - regular interviews with the Host Family

MONTHLY HOMESTAY FEES: The cost of room and board with a family is \$1000 per month and is payable directly to the Host Family at the beginning of the school year and on the first day of each month of the student's stay. The payment of a Security Deposit equal to one month's Homestay Fee (\$1000) is due at the beginning of the school year along with the Homestay Administration Fee (\$400), and is payable to BCCA. The Security Deposit will be used toward the final month's room and board, minus any damages or unpaid bills charged to the student during his/her stay with the Host Family. Please note that the monthly fee is a flat rate and must be paid even if the student returns home during Christmas and Spring vacations.

ADDITIONAL INFORMATION

- All International students are required to pay for medical coverage as a condition of their acceptance in British Columbia Christian Academy.
- All International students must report with their passport and Study Permit to the front office upon arrival to apply for MSP coverage.
- Students should buy their uniform from the uniform supplier, Neat Uniforms: www.neatuniforms.ca. Phone number is 1-800-668-8261. If students must wait while their uniform is made, girls may wear a black skirt and white blouse, and boys may wear black pants and white collared shirt. Gym (P.E.) strips is purchased through <https://bccouniforms.itemorder.com/sale>. Check with the office admin for further questions.
- Our pull-out based ELL classes will start from grade 4 through grade 7, ages 9 – 12. Students in the High School grades 8 through 12 will be placed in the ELL class and integrated into regular classes as their English skills improve.
- New International Students will need to complete a language proficiency test at B.C.C.A. prior to course enrollment/selection.
- Vacations: Extensions to the Christmas and Spring Break **are not permitted**. Students traveling to their home countries over these periods are to leave and return within the time frame set by the school. If, under exceptional circumstances, a student will be away longer than the allowed time, he or she must get prior authorization from BC Christian Academy.
- **(Note regarding FOREIGN VISAS:** If students wish to travel to or via the United States, they need to contact the United States Consulate in their home country before coming to Canada.)

REFUND POLICY FOR TUITION FEES:

All requests for refunds must be made in writing to British Columbia Christian Academy. Refund requests include the original Letter of Acceptance issued by British Columbia Christian Academy as well as relevant supporting documentation (e.g. letter from Citizenship and Immigration Canada).

The registration fee is non-refundable. Tuition fee refunds will only be given if the student applies to Canada Immigration for Student Authorization within three weeks of the date the Letter of Acceptance is issued; and is refused a Student Authorization to attend British Columbia Christian Academy. Documented evidence is required. **No refund will be given to a student who voluntarily withdraws from the school, or becomes a landed immigrant during the school year.** Refunds for Homestay Fee will be governed by the terms of the Long-Term Homestay Agreement, which must be signed by the Homestay Student and his/her Guardian, as well as the Host Family.

FULL REFUND less application fee will be given if Canadian Immigration does not approve a Student Study Permit. To obtain a refund, written requests should be received within six months of the date refusal. Requests must include the formal letter of refusal from Canadian Immigration.

½ REFUND will be given when a student withdraws or becomes a landed immigrant or permanent resident two months prior to the commencement of their program, which is the first day of their attendance at British Columbia Christian Academy.

NO REFUND will be granted to a:

- Student who withdraws or becomes a landed immigrant after the commencement of their program.
- Student who is dismissed from the program due to a breach of the law, policy or regulation as determined by the Government of Canada, the Policy or BC Christian Academy.
- Student whose parent obtains a working/study visa after the commencement of the program.

POLICIES RELATING TO ADMISSIONS AND FEE PAYMENTS

Standard tuition rates apply to all students admitted to the school. The following policies apply unless arrangements have been made with the business office.

1. In making this application, I/we understand and agree with the purpose of British Columbia Christian Academy (BCCA) as set out in the handbook, and acknowledge that I am applying to enroll my child because of my earnest desire that he/she receives a Christ-centred education.
2. I/We understand that all tuition payments and fees are due at the beginning of each school year. If payments are made monthly, it is due on the first of the month. A late fee of \$50 will be assessed on any tuition payments received after the tenth of the month.
3. I/We understand that monthly tuition payments, will be paid by EFT (Electronic Funds Transfer) and the tuition amount will be automatically deducted from my/our bank account on the first of each month.
4. I/We understand that any dishonored (returned) payment must be paid promptly with a service charge of \$45 and late fees, if applicable.
5. I/We understand that if my/our account is in arrears greater than 90 days, the matter will be reviewed by the Tuition Committee, and/or the BCCA board which may result in your child(ren) from being permitted to continue attending BCCA until suitable payment arrangements are made.
6. I/We understand when a student voluntarily withdraws from the school for any reason, two months *written* notice must be given. In lieu of notice, a one-month tuition payment is due and payable to the school. Any registration fees, student activity fees and tuition deposit is considered non-refundable.
7. I/We understand that a non-refundable deposit of \$250 confirms the student(s) enrollment into the coming school year. The deposit will be divided and applied towards the monthly tuition.
8. I/We understand that a registration fee of \$150 is payable every school year and is not refundable when the family changes their mind. For current school families, the registration fee is waived only if the re-registration form and deposit of \$250 is submitted by the deadline given on the form.
9. I/We understand that if we have any tuition or fees still outstanding as of June 30th of the school year, my/our family may be placed on the waiting list of the school regardless of whether I/we have re-registered for the next school year.
10. I/We understand that report cards/transcripts and/or yearbook of students owing tuition at the end of the school year may be held back until all fees are paid. In addition, no senior student will be permitted to attend graduation exercises or receive a diploma unless the family's tuition payments are up to date.
11. I/We understand that continued failure to meet the above stated obligations or agreements with the Business Administrator ON TIME will result in Board action to consider refusal of enrollment for subsequent years.
12. I/We understand when a student is expelled or withdrawn at the recommendation of the school; tuition for the full month will be due up to and including the month of expulsion or withdrawal.
13. I/We understand that students must return their textbooks or any other school property in satisfactory conditions to the appropriate teachers. Replacements for any lost or damaged items will be billed to the students and the amount will be debited from our bank account as authorized on the EFT form.
14. I/We understand that if the Parent Participation Program (PPP) hours are not completed, there is a \$20 fee billed for every incomplete hour and is payable by the end of each semester. The balance owing will be debited to the bank account as authorized on the EFT form.
15. I/We understand that all unpaid tuition accounts from past years are still due to British Columbia Christian Academy, and failure to pay any fees by the due date may result in late fees and/or other penalties, including collection and legal fees.

I/we the undersigned solemnly declare that we have read and understood the policies and conditions relating to tuition and fee payments as described above. By signing below, I/we accept full responsibility for the payment of all tuition and student fees. **If BC Christian Academy finds any falsification of documents or information provided to the school, BC Christian Academy reserves the right to immediately withdraw the student.**

Signature of Parent(s)

Name of Parent(s) – please print name

LEGAL RESIDENCY OF PARENT OR LEGAL GUARDIAN

To be completed and signed by a parent or legal (court-appointed) guardian. If legal guardian, attach a copy of the court order appointing you as legal guardian.

Lawfully admitted into Canada

1. I am (please X one):

- ☐ A Canadian citizen (if not born in Canada, please attach photocopy of citizenship paper/card of Parent)
- ☐ A Permanent Resident (landed immigrant) (attach photocopy of landed immigrant status paper or P.R. card of Parent)
- ☐ Lawfully admitted into Canada under one of the following documents (please mark the appropriate box below and attach photocopy of document):
 - ☐ Admission as a refugee claimant
 - ☐ A person claiming refugee status who has a letter of no objection
 - ☐ Student authorization (student visa) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
 - ☐ Employment authorization (working permit) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
 - ☐ A person carrying out official duties as a diplomatic or consular official (with a foreign representative acceptance counter foil in his/her passport)
 - ☐ Other – document description: (must be cleared with Immigration Canada)

Residency in British Columbia

2. I am a resident of British Columbia (please X one):

- ☐ Yes, Residency address: _____
- ☐ No, I am not a resident of British Columbia

Confirming Signature:

3. Parent's/legal Guardian's Name: _____

Parent's/legal Guardian's Signature: _____

Date: _____

Student Name(s) _____

MEDICAL DECLARATION FORM

EMERGENCY CONTACTS (PLEASE LIST 2 PEOPLE OTHER THAN PARENTS):

1. _____ PHONE: _____
 2. _____ PHONE: _____

PERSONAL HEALTH NUMBER: (MSP) _____ (OBTAINABLE AFTER 3 MONTHS IN BC)

PRIVATE MEDICAL INSURANCE POLICY #: _____ COVERAGE FROM _____ TO _____

(student must have adequate insurance coverage at all time. Private medical insurance is required until msp coverage is obtained.)

FAMILY DOCTOR: _____ PHONE: _____

FAMILY DENTIST: _____ PHONE: _____

Please fill in dates (YYYY/MM/DD) of all past immunization, including those given by doctor or attach a copy of immunization certificate.

	Shot 1	Shot 2	Shot 3	Shot 4
DTPH (Penta)(Diphtheria/Acellular Pertussis/Tetanus/ Inactivated Polio/ Haemophilus Influenza Type B)				
HEPATITIS B				
MMR (MUMPS/MEASLES/RUBELLA)				
Kindergarten Booster (DTP) (Diphtheria/Acellular Pertussis/Tetanus/ Inactivated Polio)				
Varicella (Chickenpox) for children who have not already had Chickenpox, the disease				

You may have to contact your physician for a record if you do not have a copy of immunizations he/she has given your child. Please keep the health unit informed of any additional immunizations done after providing this record. The school's public health nurse would be pleased to discuss the student's immunization or any other health concern.

1. Is the student currently taking any medication on a regular basis? ☐ YES ☐ NO

Please provide the name(s) of the medication: _____

2. Will the need to take this medication while at school? ☐ YES ☐ NO

3. Does the student have a history of previous medical concerns or surgery? ☐ YES ☐ NO

Please provide details: _____

4a. Does the student have any known allergies? ☐ YES ☐ NO

If yes, please name allergies: _____

4b. Symptoms that student has experienced during an allergic reaction are: _____

5. Has the student ever suffered an allergic reaction that has caused him/her to experience breathing difficulties, dizziness, fainting, or shock? ☐ YES ☐ NO

Please provide details: _____

6. Has the student ever had need of oral (tablet or liquid) or injectable medication for an allergic reaction? ☐ YES ☐ NO

If "Yes" please contact the school for an additional form.

Please rest assured that if the student is in need of assistance for a medical emergency, the school will attempt to inform you immediately. The student will, however, be promptly cared for whether or not we are able to contact you.

In the case of a medical emergency the school will attempt to contact you, or the guardian, to pick up your child or for direction as to what action to take. If you or the guardian is unavailable; the emergency contacts will be notified. If the school is unsuccessful in reaching a contact person we will take action as deemed necessary and keep trying to make contact with the parents/guardians until successful.

Please use this space if there is anything else you want us to know about the student:

Parent's/Guardian's Name & Signature