



BRITISH COLUMBIA CHRISTIAN ACADEMY

1019 Fernwood Street Port Coquitlam, BC V3B 5A8
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Parent Participation Program

The parent participation program is an important dimension of the operation of British Columbia Christian Academy (BCCA). The purpose of the program is to foster a spirit of community and pride among BCCA families, and provide tangible economic benefits to the school. As parents, with a vital role to play in the education of our children, we commit to working together as Christians to create a better school.

Participating families are required to commit to fulfilling a minimum number of hours of parent participation activities for the school year. At the time of registration, parents are required to submit a post-dated cheque (June 1) in the amount equivalent to \$20 per hour. Example: If PPP min hours are 20 – post-dated cheque for \$400.00 is required. For those who are absent from their scheduled assignments, there will be a \$20 hourly penalty charge.

Families may choose the **non-participation option**, in which case they will be required to remit a Non-Participation Fee at the beginning of the year based on \$20 per hour X min PPP hours for that school year. *To see the Parent Participation Policy in full, please refer to the school website: www.bcchristianacademy.ca*

Parents must take individual responsibility for signing up for Parent Participation Program categories of their choice, and for ensuring that they accumulate the minimum hours required. Parents must complete a PPP form for each activity, have it signed off by the activity coordinator and turn the form into the office for tracking. Most categories will advertise for parent assistance via the school website and Newsletter. Please take advantage of these key communication tools:

Email: ppp@bcchristianacademy.ca This participation email address can be used throughout the year for all program enquires. We welcome your feedback on the program.

The School Newsletter is published once a month, and is available on the school website. Each edition will contain the Parent Participation Program information which includes available volunteers' positions and contact info for the available positions.

CORE Participation Categories

Hospitality

Food Committee--- requires year round commitment.

Greeters

Hot Lunch – approx. once a month

Field Trip Planning / Driving

Transportation / Driving – athletics etc.

Repair and Maintenance - requires year round commitment and monthly weekend shifts

Setup / Teardown for events

Fundraising Activities / Event [Missions / Athletics / Annual Ask Event in spring]

Sustainable Missions Team (BCCA's Annual Ask Event)

Team Member (must commit to for at least one year)

Table Captain

Ambassador

Student Supervision [morning / noon hour]

Classroom Assistant (bulletin board; projects; etc.)

Library

Van/ Bus Driver [Class 4 or 5 driver's license]

Traffic Patrol --- requires year round commitment for 30 mins. before and 30 mins. after school

Parking lot attendant

Church Liaison

OTHER Participation Categories

New Family Welcoming Committee

Marketing - PR and Media Relations

Office Help

Website Manager

Staff Appreciation

Emergency Preparedness

School Assistance

Uniform Sales